

Jennings County Commissioner Meeting  
Government Annex Building, Commissioners Meeting Room  
November 14, 2019 6:30PM

All members were present.

The meeting was opened with Matt Sporleder leading the pledge.

First on the agenda was Jill Spaulding with St. Vincent StatFlight, a service of PHI Air Medical, with an air ambulance proposal. StatFlight is staffed 24 hours a day, 365 days a year by Flight RN, Flight Paramedic, and Pilot. There are currently six medical bases throughout Indiana. StatFlight offers a yearly membership of \$35.00 to county employee households. This membership would include benefits of no co-pays, deductibles, or any out-of-pocket costs when flown by PHI. After much discussion Bob Willhite made a motion to provide the membership for county employees contingent upon Council finding funding. Dave Lane seconded. Unanimous.

Nicci Lucas, HR Director, introduced the Travel Request Form that will go into the employee handbook. This will be the form that employees will fill out and turn in for approval before they travel. County Attorney Ellie Bright has reviewed and approved the form. Bob Willhite made a motion to accept the Travel Request Form. Dave Lane seconded. Unanimous.

Nicci Lucas then presented the Commissioners with the risk assessment done by One Beacon insurance. The assessment was done on the county as a whole but site visits were done at the jail and highway department. The assessment had four opportunities for risk management improvement. One item was labeled important meaning it's considered an essential control and should receive the highest priority and quick implementation. Three items were labeled advisory meaning they are on the next level down and can be phased in over time. The four areas affected were Employment Practices Liability-Consistency in Discipline, Notice of Defect-Documentation of Response, Law Enforcement Liability-Policy Manual, and Automobile Liability-Driving Accountability. No action is needed from the Commissioners as this was just informative information for them.

Nicci lastly spoke on the current payroll schedule for the county. State Board of Accounts wants the county to change how the employees are being paid. The proposed changes are to change the pay date from Wednesday to Friday and change the pay ending date from Tuesday to Sunday. The changes will take place in December. Bob Willhite made a motion to change the pay period from Tuesday to Sunday and change pay dates from Wednesday to Friday. Dave Lane seconded. Unanimous.

Next on the agenda was a petition to vacate property by Steve and Amanda Boswell. The property to be vacated is 8395 E. CR 700 N. Butlerville, Indiana. The

Boswell's driveway is considered a county road yet they maintain the road themselves. They have civilly discussed this with the adjoining property owner. County Attorney Ellie Bright will work on the certified letter to send to the adjoining property owner.

#### BIDS

Jim Reeves, County Highway Superintendent, was next on the agenda with the 2020 Highway bids. There was one unsealed bid turned in. Bob Willhite made a motion to accept the bid. Dave Lane seconded. Unanimous. Those submitting bids were Globe, Milestone, O'Mara, Asphalt Materials, Marathon, Terry Materials, Hanson, Newpoint, Spray Inc., US Aggregates, Ellis, Premier, Civilcon, Stearns, Winsupply, and Waller's Meter Inc.

#### **See attached bid sheet.**

Treasurer Kitty Shepherd was next on the agenda. She turned in the travel policy form for herself and for Randall Shepherd. Bob Willhite made a motion to approve the request. Dave Lane seconded. Unanimous. Next Treasurer Shepherd presented the Commissioners with information on the Commissioners sale with SRI. A starting bid for properties needs to be set. SRI's recommendation would be to start the bids at \$100.00. After some discussion Bob Willhite made a motion to set starting bids at \$100.00. Dave Lane seconded. Unanimous.

County Attorney Ellie Bright then presented two separate ordinances to the Commissioners. The first ordinance was for creating and establishing the Jennings County Convention and Visitors Commission. Bob Willhite made a motion to table the adoption of the previously mentioned ordinance until more information was learned. Dave Lane seconded. Unanimous. The next ordinance was for the reporting of Capital Assets of the County of Jennings, Indiana. Bob Willhite made a motion to waive the first reading of the Capital Asset Ordinance. Dave Lane seconded. Unanimous. Bob Willhite then made a motion to adopt the Capital Asset Ordinance. Dave Lane seconded. Unanimous.

Bob Willhite made a motion to sign payroll and claims. Dave Lane seconded. Unanimous.

Bob Willhite made a motion to sign prior meeting minutes. Dave Lane seconded. Unanimous.

Jim Reeves, County Highway Superintendent, requested approval of a transfer of funds for a new full time clerk position. Bob Willhite made a motion to approve the request. Dave Lane seconded. Unanimous.

Jim then asked the Commissioners for an additional appropriation of \$5,000.00 for utilities, cleaning, and repairs for the fairgrounds. Bob Willhite made a motion to approve the additional. Dave Lane seconded. Unanimous.



## 2020 BID RESULTS

## ASPHALT

	5 BASE	9 BINDER	9 SURFACE	11 SURFACE	COLDMIX			
GLOBE	47.50	51.50	56.50	58.50	150.00			
MILESTONE	60.00	60.00	60.00	62.00	140.00			
O'MARA	47.00	50.00	54.00	55.00	130.00			

## LIQUID ASPHALT

	RS-2/AET	AE 90	AE 150	AE 200	AE 300	CM150	CM 200	CM 300
ASPHALT MATERIALS	2.1370	2.1370	2.2370	2.2370	2.3370	3.0537	3.0537	3.1787
MARATHON	1.9000	1.9000						
TERRY MATERIALS	1.9000	1.9000	1.9500	2.0000				

## AGGREGATES

	2	53	8	9	11	12	73	Sand
HANSON	8.45	8.45	10.50	13.35	15.40		8.65	
HANSON (SCOTT)	10.05	9.85	12.45	13.00	13.50		9.85	
NEWPOINT								
SPRAY INC								5.75/5.80
US AGG	7.65	7.55/7.50	9.25/8.00	9.75	11.15	10.50/8.20	8.15	

## FUEL

	ON ROAD	OFF ROAD	87 OCT					
ELLIS	2.5780	2.0830	2.0785					
PREMIER	2.8019	2.3139	2.2318					
	0.2239	0.2309	0.1533					

## CULVERTS 14GA CORRUGATED/PER FT

	12"	15"	18"	21"	24"	30"	36"	42"
CIVILCON	12.60	15.75	18.90	22.05	25.20	31.50	37.80	44.10
STEARNS	12.46	15.58	18.68	22.56	24.91	32.22	38.66	45.11

## CULVERTS DOUBLE WALL PLASTIC/PER FT

	12"	15"	18"	24"	30"	36"	42"	48"
STEARNS	4.42	6.09	8.55	14.27	20.40	26.39	34.19	46.14
WINSUPPLY	4.53	6.23	8.75	14.59	20.87	26.99	34.97	47.16
WALLER'S Meter, Inc	4.97	6.85	9.62	16.05	22.97	29.71	38.27	51.90

Next, Jim presented the Commissioners with the loan information for the dump truck. The loan will be with First Financial at a rate of 3.1% for four years with a \$500 processing fee. Bob Willhite made a motion to proceed with the loan. Dave Lane seconded. Unanimous.

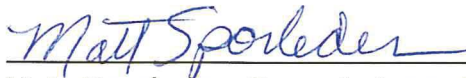
Lastly, Jim presented the Commissioners with the LPA Consulting Contract with FPBH. The contract is for Bridge 2 in Geneva Township. The engineering fees for this project are not to exceed \$276,000.00. Jim requested the Commissioners signatures on the contract. The Commissioners signed.

Bob Willhite made a motion to accept all 2020 Highway bids. Dave Lane seconded. Unanimous.

Bob Willhite made a motion to adjourn the meeting. Dave Lane seconded. Unanimous.




Tessia Salsman, Auditor



Matt Sporleder, Commissioner President



Robert Willhite, Commissioner Vice-President



Dave Lane, Commissioner